MINUTES OF THE

REGULAR HYBRID MEETING OF THE
JOINT GOVERNANCE COMMITTEE

OF THE BOARD OF DIRECTORS OF

CONNECTICUT MUNICIPAL ELECTRIC ENERGY COOPERATIVE
AND
CONNECTICUT TRANSMISSION MUNICIPAL ELECTRIC ENERGY COOPERATIVE

June 12, 2025

A Regular Hybrid Meeting of the Joint Governance Committee of the Board of Directors of Connecticut Municipal Electric Energy Cooperative ("CMEEC") and Connecticut Transmission Municipal Electric Energy Cooperative ("CTMEEC" dba Transco) was held in person at 30 Stott Avenue, Norwich, CT and via Zoom on Thursday, June 12, 2025 at 10:00 a.m.

The meeting was legally noticed in compliance with Connecticut General Statutes and all proceedings and all actions hereafter recorded occurred during the publicly open portions of the meeting.

The following Committee Members participated via Zoom:

Groton Utilities: Ronald Gaudet
Groton Municipal Representative: Mark Oefinger
Jewett City Department of Public Utilities: Louis Demicco
Jewett City Municipal Representative: George Kennedy
Norwich Public Utilities: Robert Staley
South Norwalk Electric & Water: Alan Huth, David Westmoreland

The following Non-Voting Members participated via Zoom:

Bozrah Light & Power: William Ballinger, Scott Barber
Jewett City Department of Public Utilities: Elier Alvarado

The following CMEEC Staff participated in person unless otherwise noted:

Candice DiVita, CMEEC Financial Analyst (via Zoom)
Lauren Gaudet, CMEEC Administrative & Sustainability Specialist
Margaret Job, CMEEC Director of Administrative Services
Chantal Maxwell, CMEEC Administrative Services Coordinator
Patricia Meek, CMEEC Director of Finance & Accounting
Dave Meisinger, CMEEC CEO

<u>Others participated via Zoom:</u>

David Silverstone, Esquire, Municipal Electric Consumer Advocate

Ms. Gaudet recorded.

Committee Chair Alan Huth called the meeting to order at 10:00 a.m. noting for the record that today's meeting is being held in person at 30 Stott Avenue, Norwich, CT and via Zoom. He explained that participants should keep their devices on mute unless speaking to eliminate background noise and state their name when speaking for clarity of the record.

<u>Specific Agenda Item</u>

A Public Comment Period

No public comment was made.

B Roll Call

Ms. Gaudet conducted roll call. Committee Chair Huth confirmed a quorum of the Committee was present.

C Approve the Minutes of the March 13, 2025 Regular Hybrid Meeting of the Joint Governance Committee

A motion was made by Committee Member Kennedy, seconded by Committee Member Oefinger to Approve the Minutes of the March 13, 2025 Regular Hybrid Meeting of the Joint Governance Committee.

Motion passed unanimously.

D Review Status of Special Committee Recommendations

Committee Chair Huth informed the Committee that Mr. Meisinger and Ms. Job would be presenting the update on the status of the Special Committee's recommendations.

Mr. Meisinger explained that the present agenda item is in response to a 2025 Joint Governance Committee Goal proposed by Committee Member Godley and subsequently established by the Committee. He stated that the Special Committee Recommendations Grid provided to the Committee in advance of today's meeting was developed in 2019 and 2020, and that it had last been discussed and "closed out" with this Committee as well as the CMEEC Board of Directors during meetings held on October 8, 2020 and October 22, 2020, respectively, and that Ms. Job had added the final column, "Status Revisited in June 2025," for today's review.

Ms. Job guided the Committee through the Special Committee Recommendations Grid. She observed that CMEEC has closely adhered to all recommendations, many of which were promptly implemented in 2019 or 2020, and suggested that the Committee review the status of the recommendations in about two years.

Committee Chair Huth then opened the floor for comments. Robust discussion followed.

The Committee agreed that the status of the Special Committee's recommendations should be revisited again in two years.

E New Business

Mr. Meisinger briefed the Committee on proposed updates to the SharePoint platform used for sharing meeting materials and to the Board and staff Ethics Training materials.

Mr. Meisinger reported that CMEEC staff have been exploring a potential transition in the type of SharePoint site used for distributing meeting materials. He explained that the change would 1) allow Board members to use their external email addresses and passwords instead of cmeec.org email addresses and passwords, 2) simplify the rollout of the multi-factor authentication needed to meet CMEEC cybersecurity insurance requirements, and 3) ensure that meeting materials can be accessed from any device. Mr. Meisinger noted that beta testing of the new SharePoint site will be conducted with Committee Chair Huth and Committee Member Godley and asked if any other Committee members would like to volunteer for beta testing before the site is presented to the full Board.

Committee Members Gaudet and Westmoreland volunteered to assist with beta testing. Mr. Meisinger indicated that Ms. Gaudet would follow up with further instructions.

Mr. Meisinger then shared that CMEEC is in the process of revising its Ethics Training materials and, as a part of this effort, intends to introduce a three-question competency assessment to the training completion acknowledgement in alignment with best practices. He noted that he had already discussed the idea with Board Chair Barber and Committee Chair Huth, both of whom expressed their support, but he wanted to confirm that the Committee was also in agreement with the proposed approach. The Committee expressed its support for the inclusion of a competency measure to the Ethics Training materials.

F Adjourn

A motion was made by Committee Member Gaudet, seconded by Committee Member Kennedy to adjourn.

Motion passed unanimously.

The meeting was adjourned at 10:31 a.m.